

DEPARTMENT OF WORKFORCE DEVELOPMENT  
DIVISION OF WORKFORCE SOLUTIONS  
ADMINISTRATOR'S MEMO SERIES

ACTION 03-15

ISSUE DATE: 09/02/2003

DISPOSAL DATE: 11/15/2003

RE: TERMS AND CONDITIONS FOR  
ACCESSING PERCENTAGE  
EXPRESSED ORDER  
RECONCILIATION  
APPROPRIATION

To: All County Child Support Agencies

From: Bettie A. Rodgers /s/  
Division Administrator

**PURPOSE**

This memo provides information on terms and conditions for acceptance of the one-time appropriation of State funds under s.20445 (3) (bm) of the Wisconsin State Statutes for percentage expressed reconciliation.

**PERCENTAGE-EXPRESSED ORDERS (PEO)**

Act 33, also known as the 03-05 Biennial Budget appropriated \$1,000,000 of GPR to reconcile percentage expressed orders that were converted to fixed amounts as required by the Office of Child Support Enforcement.

Specifically Act 33 states that this money is:

*for distribution to county child support agencies for arrearages reconciliation of percentage-expressed child support orders. Amounts distributed to a county under this paragraph may be used only for the purpose of completing the child support order reconciliation process by September 30, 2004, and may not be used to supplant current local child support enforcement expenditures by the county.*

The purpose and conditions on the use of the funds is included in the Addendum.

It is DWD's goal to identify and measure county expenditures from other sources and ensure they are not reduced from current levels. County CSA must keep track of all PEO reconciled spending which may be claimed as early as July 1, 2003. CSA's should note that this requirement is different from, and in addition to, the requirement in the Wisconsin administrative code DWD 44 (5) that counties not reduce IV-D expenditures below the average spent during 1996, 1997, and 1998. The DWD 44 requirement applies to funds expended under basic annual county contracts with DWD under s.49.24, Wisconsin Statutes.

Agencies that accept this funding will be required to complete the child support order reconciliation process by September 30, 2004. The agency's progress in completing the project will be monitored by the Bureau of Child Support. Corrective action will be required if the agency fails to meet completion targets as established by the Bureau of Child Support.

The September 30, 2004, deadline is not of consequence to agencies that do not use this allocation of funds.

November 15, 2003, is the deadline for County CSA's to agree to accept the allocation and its terms and conditions.

If you have any questions, please feel free to contact your Child Support Regional Administrator.

Child Support Regional Administrator contact:

South-East Child Support Region: Carla Weber, Green Bay (920) 448-5319

North-West Child Support Region: Tina Anderson, Rhinelander (715) 365-2567

CENTRAL OFFICE CONTACT: Bill Lorenz (608) 261-6314  
DWS Bureau of Division-Wide Services

Attachment